



Waitemata
District Health Board
Best Care for Everyone

Special Disability Support Advisory Committee Meeting

Wednesday, 13 July 2016

12.00 pm

**A+ Trust Room
Clinical Education Centre
Level 5,
Auckland City Hospital**

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Published 07 July 2016



Waitemata
District Health Board

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Agenda

Special Disability Support Advisory Committee

13 July 2016

Venue: A+ Trust Room, Clinical Education Centre
Level 5, Auckland City Hospital, Grafton

Time: 12.00 pm

Committee Members	Auckland DHB and Waitemata DHB Staff	
Sandra Coney (Chair)	Dr Dale Bramley	Chief Executive Officer Waitemata DHB
Max Abbott	Ailsa Claire	Chief Executive Officer Auckland DHB
Jo Agnew (Deputy Chair)	Samantha Dalwood	Disability Advisor Waitemata DHB
Judith Bassett	Dr Debbie Holdsworth	Director of Funding Auckland and Waitemata DHBs
Marie Hull-Brown	Andrew Old	Chief of Strategy, Participation & Improvement Auckland DHB
Dairne Kirton	Marlene Skelton	Corporate Business Manager
Dr Lester Levy	Ian Grant	Senior Project Manager Auckland DHB
Jan Moss	Matthew Knight	Senior Project manager Waitemata DHB
Robyn Northey	Sue Waters	Chief Health Professions Officer
Russell Vickery	Brigita Krismayanti	Corporate Business Administrator
Shayne WiJohn		
Jade Farrar		
	(Other staff members who attend for a particular item are named at the start of the respective minute)	

Apologies Members: Judith Basset, Marie Hull-Brown, Jan Moss

Apologies Staff: Ailsa Claire, Dr Dale Bramley

Agenda

Please note that agenda times are estimates only

12.00 pm 1. Attendance and Apologies

12.05 pm 2. Register and Conflicts of Interest

Does any member have an interest they have not previously disclosed?

Does any member have an interest that may give rise to a conflict of interest with a matter on the agenda?

12.10 pm 3. Resolution to Exclude the Public from the meeting

Next Meeting: Wednesday, 24 August 2016 at 1.30 pm Auckland Deaf Society, Terrace Boardroom, 164 Balmoral Road, Auckland
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Attendance at Auckland and Waitemata DHBs Disability Support Advisory Committee Meetings

Members	11 Mar. 15	03 Jun. 15	26 Aug. 15	18 Nov. 15	09 Mar. 16	01 Jun. 16	13 July 16	24 Aug. 16	16 Nov. 16
Sandra Coney (Chair)	1	1	1	1	1	1			
Max Abbott	x	1	1	x	1	1			
Jo Agnew (Deputy Chair)	1	1	1	x	1	1			
Judith Bassett	1	1	1	1	1	1			
Marie Hull-Brown	1	1	x	1	1	1			
Dairne Kirton	1	1	1	x	x	1			
Lester Levy	x	x	x	x	1	1			
Jan Moss	1	1	x	x	1	1			
Robyn Northey	1	1	1	1	1	1			
Russell Vickery	1	1	1	1	x	1			
Shayne WiJohn	n/a	1	x	1	1	x			
Jade Farrar	n/a	1	x	1	1	x			
Key: x = absent, # = leave of absence, c = meeting cancelled									

Conflicts of Interest Quick Reference Guide

Under the NZ Public Health and Disability Act Board members must disclose all interests, and the full nature of the interest, as soon as practicable after the relevant facts come to his or her knowledge.

An “interest” can include, but is not limited to:

- Being a party to, or deriving a financial benefit from, a transaction
- Having a financial interest in another party to a transaction
- Being a director, member, official, partner or trustee of another party to a transaction or a person who will or may derive a financial benefit from it
- Being the parent, child, spouse or partner of another person or party who will or may derive a financial benefit from the transaction
- Being otherwise directly or indirectly interested in the transaction

If the interest is so remote or insignificant that it cannot reasonably be regarded as likely to influence the Board member in carrying out duties under the Act then he or she may not be “interested in the transaction”. The Board should generally make this decision, not the individual concerned.

Gifts and offers of hospitality or sponsorship could be perceived as influencing your activities as a Board member and are unlikely to be appropriate in any circumstances.

- When a disclosure is made the Board member concerned must not take part in any deliberation or decision of the Board relating to the transaction, or be included in any quorum or decision, or sign any documents related to the transaction.
- The disclosure must be recorded in the minutes of the next meeting and entered into the interests register.
- The member can take part in deliberations (but not any decision) of the Board in relation to the transaction if the majority of other members of the Board permit the member to do so.
- If this occurs, the minutes of the meeting must record the permission given and the majority’s reasons for doing so, along with what the member said during any deliberation of the Board relating to the transaction concerned.

IMPORTANT

If in doubt – declare.

Ensure the full **nature** of the interest is disclosed, not just the existence of the interest.

This sheet provides summary information only - refer to clause 36, schedule 3 of the New Zealand Public Health and Disability Act 2000 and the Crown Entities Act 2004 for further information (available at www.legislation.govt.nz) and “Managing Conflicts of Interest – Guidance for Public Entities” (www.oag.govt.nz).

Register of Interests – Disability Support Advisory Committee

Member	Interest	Latest Disclosure
Sandra CONEY (Chair)	Chair – Waitakere Ranges Local Board, Auckland Council Patron – Women’s Health Action Trust Member – Cartwright Collective	09.03.2016
Max ABBOTT	Pro Vice Chancellor (North Shore) and Dean – Faculty of Health and Environmental Sciences, Auckland University of Technology Patron – Raeburn House Board Member – Health Workforce New Zealand Board Member – AUT Millennium Ownership Trust Chair – Social Services Online Trust Board Member – The Rotary National Science and Technology Trust	28.09.2011
Jo AGNEW	Director/Shareholder 99% of GJ Agnew & Assoc. LTD Trustee - Agnew Family Trust Professional Teaching Fellow – School of Nursing, Auckland University Appointed Trustee – Starship Foundation Casual Staff Nurse – Auckland District Health Board	15.07.2015
Judith BASSETT	Fisher and Paykel Healthcare Westpac Banking Corporation Husband – Fletcher Building Husband is a shareholder of Westpac Banking Group Daughter is a shareholder of Westpac Banking Group	13.07.2015
Jade FARRAR	Disability Advisor for Te Pou National Leadership Group Member (Enabling Good Lives) Enabling Good Lives Christchurch "Local Area Group member" Cerebral Palsy Society Domestic Violence & Disability Group PHAB association (Auckland) Inc Auckland City Advisory Panel Member Director of Epic Studios Limited IT Support Consultant (community Connections Supported Living Trust) Owner/Webmaster of enablinggoodlives.co.nz	18.11.2015
Marie HULL-BROWN	Board Member – Age Concern Auckland Board Member – HOPE Foundation for Research on Ageing Advisory Committee Member – Selwyn Centre for Ageing and Spirituality	18.11.2015
Dairne KIRTON	Northern Regional Representative – CCS Disability Action National Board Mentor – ImagineBetter – Raise Your Bar Project Vice President – CCS Disability Action National Board	09.03.2016
Lester LEVY	Chairman - Waitemata District Health Board (includes Trustee Well Foundation - ex-officio member as Waitemata DHB Chairman) Chairman - Auckland Transport Chairman – Health Research Council Independent Chairman - Tonkin and Taylor Ltd (non-shareholder) Professor (Adjunct) of Leadership - University of Auckland Business School Head of the New Zealand Leadership Institute – University of Auckland Lead Reviewer – State Services Commission, Performance Improvement Framework Director and sole shareholder – Brilliant Solutions Ltd (private company) Director and shareholder – Mentum Ltd (private company, inactive, non-trading, holds no investments. Sole director, family trust as a shareholder) Director and shareholder – LLC Ltd (private company, inactive, non-trading, holds no investments. Sole director, family trust as shareholder) Trustee – Levy Family Trust Trustee – Brilliant Street Trust	09.02.2016

Jan MOSS	Coordinator of Complex Care Group Contractor to MoH, DS.S Board member YES Disability Centre, Albany Reference Group Member – MOH Disability Workforce NZ & Choices in Community Living	12.03.2014
Robyn NORTHEY	Trustee - A+ Charitable Trust Shareholder of Fisher & Paykel Healthcare Husband – shareholder of Fisher & Paykel Healthcare Husband – shareholder of Fletcher Building Husband – Chair, Problem Gambling Foundation Husband – Chair, Auckland District Council of Social Service	17.02.2016
Russell VICKERY	Wilson Home Management Committee Auckland Disability Law Chairman of Waitemata Community Law Life Member Auckland Branch of NZCCS Disability Action Cook Opie Hi Tech Trust Private Disability Consultant Australasian Rep for Inclusion Press	13.07.2015
Shayne WIJOHN	General Manager of Te Runanga o Ngati Whatua Ngati Whatua Representative – in affiliations to Te Rarava, Te Aupouri and Ngati Whatua	29.05.2015

Resolution to exclude the public from the meeting

Recommendation

That in accordance with the provisions of Clauses 34 and 35, Schedule 4, of the New Zealand Public Health and Disability Act 2000 the public now be excluded from the meeting for consideration of the following items, for the reasons and grounds set out below:

General subject of item to be considered	Reason for passing this resolution in relation to the item	Grounds under Clause 32 for the passing of this resolution
1. Implementation of the External Signage and Way-Finding Upgrade	<p>Commercial Activities To enable the Board to carry out, without prejudice or disadvantage, commercial activities [Official Information Act 1982 s9(2)(i)]</p>	<p>That the public conduct of the whole or the relevant part of the meeting would be likely to result in the disclosure of information which good reason for withholding would exist under any of sections 6, 7, or 9 (except section 9(2)(g)(i)) of the Official Information Act 1982 [NZPH&D Act 2000]</p>